

# DARTMOUTH PARK NEIGHBOURHOOD FORUM

## COMMITTEE MEETING

WEDNESDAY 27 JANUARY 2016, 7.30PM

HIGHGATE ROAD CHAPEL

### MINUTES AND ACTION POINTS

#### **PRESENT**

Ellen Gates  
Ben Castell  
Catharine Wells  
Chris Harrison  
Eileen Willmott  
Jessica Jacobs  
Kay Hughes  
Kelly Pawlyn  
Nick Bradfield

#### **Apologies**

Patrick Lefevre  
Valerie Doulton

#### **1 Apologies**

1.1 See above.

#### **2 Minutes of Meeting on 15 December 2015**

2.1 Approved.

2.2 Matters arising: Dartmouth Park Business Hub. The Committee discussed further how best to liaise with the Hub.

ACTION: Chris to check the date of the Hub's next meeting. Anyone from the Committee who is able to attend would be welcome to go to the meeting and discuss with the Hub how best to work together. POST-MEETING NOTE: The Hub's next meeting is on Monday 1 February 2016, 7.45pm, at the Lord Palmerston. See [www.dartmouthparkers.co.uk](http://www.dartmouthparkers.co.uk) for further details.

ACTION: Jessica to give Ilona Hay a copy of the current draft of DPNF's Policies, to ask for the Hub's comments.

### **3 CIL allocation**

- 3.1 Kay reported that there had been a good meeting with the Councillors and Highgate Neighbourhood Forum. Camden has circulated an online poll. As far as the Committee is aware, the poll has now closed, or is soon to close, as the Councillors were due to make recommendations to Camden in January.

### **4 Kentish Town Plan and AGM**

- 4.1 The Committee discussed Kentish Town Neighbourhood Forum's Plan, which has been submitted to Camden and on which any comments are to be submitted by 29 January 2016. Ellen and Ben had circulated their comments to the Committee before the meeting. The Committee discussed in particular the potential impact on the Murphy's site and on Highgate Road.

ACTION: If any member of the Committee has further comments on the Plan, these are to be sent to Ben on Thursday 28 January. Ben will then draft and circulate a proposed submission to be sent to Camden. Ellen will send this to Camden on Friday 29 January.

- 4.2 KTNF's AGM is on Thursday 28 January, 7.15pm, at Kentish Town Community Centre, 17 Busby Place. Anyone from the Committee who may be able to attend is welcome, in an observing role.

### **5 Consultation**

- 5.1 Ellen reported that several members of the Committee had had a good meeting with Catherine Greig of Make:Good on 20 January 2016. Make:Good have good ideas for how to take the consultation process forward, in two stages, and have produced a draft proposal. They need some help from the Committee, particularly to identify the relevant project ideas and the best places and contacts for consultation exercises.

ACTION: Key to draft and circulate to the Committee a list of places where consultation exercises could be carried out, by 31 January if possible.

ACTION: Ellen to ask Catherine for dates when she would be available to walk the area to obtain a feel for it and to identify suitable places. Kelly has volunteered to accompany Catherine if the dates are convenient.

### **6 Plan: Update and report on allocated actions and responsibilities**

- 6.1 Ellen has started drafting an update to the Plan, incorporating the current draft of the Policies.

- 6.2 The matters discussed below which are being dealt with by the various sub-groups are all to be finalised by the sub-groups by the time of the next Committee meeting, which will be in about late February.

ACTION: Sub-groups to finalise their work on these matters by the time of the next Committee meeting.

- 6.3 The Committee discussed how best to collate and store the information that has been gathered during the consultation exercises. Kelly volunteered to set up a Drop Box so that members of the Committee can upload the information.

ACTION: Kelly to set up Drop Box.

**(a) Projects – including priority and delivery method (Grace, Kelly, Kay)**

- 6.4 The sub-group will update the list of projects, with priority and delivery method.

**(b) Views / open spaces / potential development sites (Ben, Chris, Patrick, Valerie, Kelly)**

- 6.5 The Committee discussed that the list circulated by Ellen last year seems to be comprehensive, but that the sub-group and the Committee as a whole should check whether there may be anything further to add.

ACTION: Chris to circulate Ellen's list to the Committee. Any additions to the list to be sent to Chris, who will collate them for the next Committee meeting.

- 6.6 The Committee considered it likely that most of the small potential development sites will not require site-specific development policies and will instead be covered by DPNF's generic policies. However, the Committee should consider whether there are any particular sites for which specific policies may be required.

ACTION: Any comments on particular sites to be sent to Chris, who will collate them for the next Committee meeting.

**(c) Community facilities (Ann, Catharine)**

- 6.7 Ann's/Catharine's list to be checked against Ellen's list.

ACTION: Ann/Catharine to check list against Ellen's list.

**(d) Pedestrian/cycle ways (Eileen, Ellen, Kay, Jessica)**

- 6.8 The Committee considered proposals by the Camden Cycling Campaign for routes across the Murphy's site to increase permeability. The Committee agreed that these would be very useful, and identified a possible further route which Ellen will mention to the Campaign. The Committee agreed that it will be helpful if someone from the Campaign can attend a DPNF meeting to discuss any further possible proposals for the area.

ACTION: Ellen to mention the possible further route to the Campaign. Ellen to invite someone from the Campaign to attend a Committee meeting.

- 6.9 The Committee discussed further possible ideas for increasing permeability. Suggestions were (i) to identify locations where drop-curbs could be installed for cyclists and (ii) to explore whether the Community may be interested in opening a pedestrian/cycle route to link the back of Denyer House with the Railway Estates.

- 6.10 Eileen, Ellen, Kay and Jessica offered to form this sub-group, and Kelly mentioned that Michael Pawlyn may be able to join too.

**(e) Murphy's site**

- 6.11 The Committee discussed the possibility of obtaining technical support in developing proposals for the Murphy's site, to be provided by AECOM via Locality. Ben declared his interest, ie that he is employed by AECOM. The Committee agreed that it would be helpful to have this technical support.

ACTION: Ben and Ellen to apply for support.

**(f) Specific site briefs (Chris)**

- 6.12 The Committee agreed that this is an important part of DPNF's remit and that the Community is likely to be particularly interested in these sites, including for example Mansfield, ASF, Murphy's, HNCC, Swain's Lane, etc.

- 6.13 The sub-group needs more members. Chris will ask Patrick to join. The more members who are able to join, the better. Kelly will check with her contacts.

**(g) Hampstead Heath (Nick, Eileen)**

- 6.14 The Committee agreed that Nick's note is a good description of the Heath and its facilities. The Committee agreed that it will be helpful to identify any particular proposals for the preservation and enhancement of the facilities.

**(h) Dataset (Catharine)**

- 6.15 Catharine has circulated the Dataset.

- 6.16 Nick volunteered to look at it to see whether any particularly important data can be extracted.
- 6.17 The Dataset and the data previously obtained by Rae Fether should be given to Make:Good.

ACTION: Ben/Ellen to give the data to Make:Good.

**(i) Review against London/Camden policies**  
**(j) Evidence**

- 6.18 The Committee discussed that it may be able to have help on these matters from external consultants, but that it is not necessary to apply for such help yet.

**(k) Graphics – maps, charts, photos, etc (Grace)**

- 6.19 To be checked with Grace.

**(l) Review against other neighbourhood plans (all)**

- 6.20 Ongoing, to be addressed particularly when the next draft of the DPNF Plan is in play.

**7 Funding**

- 7.1 The Committee discussed whether it may have sufficient funds to buy the Commonplace IT programme, if this would assist with the consultation exercise.

ACTION: Catharine to check the balance and to circulate details.

ACTION: If sufficient funds, Ellen/Ben to discuss with Make:Good whether the Commonplace programme may assist with the consultation exercise.

**8 Website / Social Media**

- 8.1 Kelly volunteered to see whether the website can usefully be updated, to delete or archive the out-of-date material and highlight the more important material.

ACTION: Kelly to update website.

**9**     **Update on outstanding issues**

9.1     Nothing to report at this meeting.

**10**    **Future meetings**

10.1    The next meeting will be in about late February 2016. Date to be arranged.