

**Dartmouth Park Neighbourhood Forum  
Minutes of Meeting – 18 March 2023**

**Present:** Ilona Hay (chair), Valerie Doulton (vice-chair) Ben Castell, Eileen Wilmott (trees), Jessica Jacobs, Emily O’Mara, Peter Wickenden, Paul Mitchell, Kathleen Molnar (on line), Catherine Wells (on line). Councilor Cameron Aref-Adib.

**Apologies:** Nick Bradfield, Joanna van Heyningen.

	<b>Agenda</b>	<b>Decisions/Actions</b>
<b>1.</b>	<b>Chair welcome and introductions</b>	Apologies noted
<b>1.1</b>	<b>Minutes of last meeting approved –</b> Ilona has followed up with James Slater	
<b>2.</b>	<b>Committee membership and roles discussed.</b>	
<b>2.1</b>	<b>Treasurer-</b> There was lengthy discussion with Catharine on line re her passing on the role of treasurer. Catherine spoke in detail about the existing bank account and the proposed Barclays Account. Kathleen Molnar agreed to take over as treasure for a couple of months but only if it is a Barclays account.	Kathleen to be new Treasurer, and assist with handover of the role of treasurer
	It was agreed to change from a Co-Op Account to a Barclays account if it didn’t alter the status of the DPNF. Kathleen said that according to Barclays, we are classified as a Community Interest Company.	Note Kathleen.
	It was agreed Ben will continue to be one of the signatories on the new account. Jessica agreed to approach Kelly to ask if she would consider being another signatory.	Jess to reach out.
<b>2.2</b>	<b>Website/ Overheads-</b> Jessica confirmed she will send invoice for the Website. It is approx.. 50£/Year	Treasurer to note
<b>2.3</b>	<b>CIL-</b> Catharine warned that in 2 month’s time the CIL money will be locked. All to note/ provide invoices for CIL projects in time.	CIL teams note
<b>2.4</b>	<b>Future Funding-</b> Jessica suggested future CIL includes overheads of 10%. Cameron noted this was not possible. It was suggested to ask other neighbourhood forums their procedures/ eg. applying for a Community Grant.	IH to reach out to other chair’s.
	Kathleen clarified that it is planned to have a donations button on the website. It is understood this can be aligned with new bank account.	Kathleen

2.5	<b>Secretary Role-</b> Ilona and Val to ask local people if they would consider stepping in as treasurer or secretary.	Ilona/ Val action
3	<b>Planning Issues-</b>	
3.1	<p><b>Murphys</b> – Cameron reported on Murphys. He noted their consultation process last time wasn't up to scratch, and that they plan to improve on this before they re-submit the plans. The density of proposals is being reviewed. It is understood their plan is to submit the new planning application by the end of the year.</p> <p>Ben/Ilona to keep an eye on this.</p> <p>Paul said he hadn't received a report of the charrette. It was noted these details are on the website.</p>	Ben/ Ilona
3.2	<p><b>Small sites</b> – Peter gave an up-date on this: The consultation report is extensive. The council have agreed to take the report forward, which recommends two sites are developed: Highgate Road and Spencer Rise.</p> <p>The next phase is developing more detailed design proposals in about 1 year's time.</p> <p>Peter noted– some of the suggestions the council are making are impractical. Peter to identify issues, he is very keen to have an input both personally and as a DPNF member.</p> <p>Peter is particularly interested in the Spencer Rise site where he lives. He said there was a lack of confidence on his estate that the council will do what they say they will do.</p> <p>Regarding Spencer Rise, parking is a major issue of contention, because the plan involves losing garages.</p> <p>Cameron added that he and Anna Wright are planning to set up further meetings and that they want to move forward with this. He said an official newsletter is planned for Spencer Rise and Haddo House sites and that it is still a long time until a Planning Application will be submitted.</p>	Peter to follow up and identify issues of concern for DPNF re: Small Sites.
	<p><b>Archway Campus</b> – Note that they have asked for a specific meeting with DPNF by email.</p> <p>Catherine said that their website is very good and suggested we all keep a watch on their website.</p>	<p>All keep watch/ report back.</p> <p>Ilona coordinate re: online discussion</p>

	Ilona said she would find out who they want to meet and the date and time for a discussion on-line with them.	
	<b>Chester Road</b> – It was noted that the issue with the project is the whole construction and the chaos this is going to create rather than the design issues. Catharine said it's important for DPNF to get updates. Eileen who attends this working group is going to do this.	Eileen to report back
	<b>Highgate Studios</b> – Cameron reported that there is an agent for this who is in our ward. They have invited DPNF to attend a meeting with them. Ilona to identify dates for this. Paul asked if anything further has been circulated about Highgate Studios.	Ilona to identify meeting
	<b>York Rise Nursery</b> - There is an application to change this into a Forest School. Ben said this community hall should be a protected community asset. Peter said he doesn't understand how this can be a full time primary school. Ben to write an objection from the DPNF, and review against our policies.	Ben to write objection
<b>4.</b>	<b>Projects</b>	
<b>4.1</b>	<b>Highgate Fold</b> - Note that CIL funding spend date for this is April 5 <sup>th</sup> (the end of the tax year). IH noted necessary to finalise the drawings first, and then we will have material for community engagement (eg. visualizations). The drawing team is currently completing this. The community engagement will follow, but materials for it will be bought by April 5 <sup>th</sup> .	IH/ Jess/ Emily
<b>4.2</b>	<b>DPNF Talks</b> - Paul said he was going to give a Dartmouth Park talk this year (via Maya's talks group) but it was cancelled. Ilona requested Paul to give the 1 <sup>st</sup> DPNF Winter Talk next year/ winter season on this.	Peter/ IH/Val
<b>4.3</b>	<b>Energy Efficiency</b> – Cameron said Chester Road Highgate library is going to be retro fitted.  Paul said by chance he sat next to the councillor responsible for bringing council properties to net zero – they will send out an article on this which covers all council owned residential properties.	Energy Efficiency & Resilience / Maya and co.

	Paul said there is a real need for a resource for people on this. Ben noted there isn't a such resource and he asked a question about this at the last DPNF talk. Ilona to encourage Energy Efficiency & Resilience Sub-group to start a Forum about this.	
4.4	<b>Whittington Estate listing</b> – Ben has contacted English Heritage about this. It looks like there have been 2 applications for Listing. The 2020 bid was rejected. Ben to follow up on this/ report. (Fabian is no longer part of the DPNF).	Ben report
4.5	<b>Greening Group</b> – Val requested to join this group. Catharine a member of the group is leaving the DPNF.	Val/ Catherine coord
5.	<b>AGM-</b> A guest speaker was discussed. Ben noted a guest talk should be on something that interests us all. It was suggested Retro fitting would be a good subject- Val has a contact from the DPNF talk. Paul said the Phoenix Project might also be a good topic for an AGM talk. Possibly Highgate Studios team/ talk about proposals?  Venue generally agreed is the Chester Road library. The Highgate Road Chapel, lower room was discussed. Ilona to look at dates and report back. It was agreed that the AGM would be best in June	Committee members forward suggestions/ contact details.  IH review
6.	<b>AOB</b>	
6.1	<b>Emails</b> were discussed. -It was suggested that Maya need to hand over email membership/ the planning email group. -IH reported that some committee members were concerned/stressed by the amount of email traffic. It was requested that the general DPNF group to be used when it is important for all to see something. If it is something that just a couple/ select few need to be involved in, use only those emails. -Jess noted that for the website, use: <a href="mailto:web@dpnf.org">web@dpnf.org</a> jpg's and pdf's were best for posting on the website.	Maya  All note  All note
6.2	Cameron confirmed some flats in Highgate New Town have been designated for refugees from Ukraine and Afghanistan. He said Afghani families is where the main need is. July is the target to get the flats completed.	Note
6.3	The next committee meeting will be in May.	IH confirm date